



**TROY FIRE
PROTECTION DISTRICT**

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Executive Recruitment

- **Fire Chief**

The District

Troy, Illinois, is ideally located in the St. Louis Metro East area, which offers the lifestyle of a neighborhood community while having quick and easy access to many of the exciting cultural and entertainment activities, as well as numerous business and educational opportunities available in the surrounding St. Louis Metropolitan area. The City is located thirty minutes from Lambert St. Louis International Airport and twenty minutes from Downtown St. Louis, Missouri.

Troy Fire Protection District is committed to providing professional emergency fire rescue services to the citizens of Troy, IL and the surrounding area. The station is made up of brave souls who risk their lives every day in order to keep our community safe. We also work toward improving fire safety awareness via educational courses, community programs, station house tours and more.



Our motto at Troy Fire Protection District, we are ordinary people doing EXTRAORDINARY things for our community together.

Our Volunteer Fire Department is a diverse background of mothers, fathers, business owners, tradesmen, teachers, students, and everyday people!

The Fire Chief

The Fire Chief of the Troy Fire Protection District shall have charge of the administration of the Fire District and act as its chief executive officer under the direction of the District Board of Trustees.

The Fire Chief's duties shall include, but not be limited to:



- Planning the Fire Protection District's ("District") long- and short-term operational needs, maintaining records, assisting in the preparation of the annual equipment, and maintenance of all facilities and equipment.
- Supervising the operation of the Fire District and its day to day operations and activities; scheduling assignments; directing all firefighting, rescue, EMS and other emergency service operations and the activities of the Fire District; supervision of all subordinate officers and fire/EMS personnel; assuring the professional investigation of all fires and coordinating such activities with the Office of the State Fire Marshal and local authorities; and inspecting buildings with the District as required by the Fire Investigation Act and Office of the State Fire Marshal and in conjunction with other local authorities; reviewing and approving subdivision plans for water supply and fire hydrant installation when requested; preparation, submission, and filing of all required fire reports with the Office of State Fire Marshal or any other governmental agency or authority.



- Enforcing all applicable rules and regulations, ordinances, laws, general and special orders, District directives; suggesting new or amended regulations, rules, policies, and procedures deemed necessary for the welfare of the District.
- Maintaining effective working relationships between District personnel, government officials, and the general public, including businesses within the District; addressing public groups regarding the activities of the District and promoting public understanding of the District's work; maintain liaison with other local emergency service providers and agencies; and the Office of the State Fire Marshal and Illinois Emergency Planning Agency.
- Attending meetings, seminars, conferences, etc., at the local, state, national and international level subject to approval by the Board.
- In general, performing all duties normally incident to the office of the Fire Chief and such other duties as may be prescribed by the Board from time to time.
- The Fire Chief also shall be responsible for communicating with the Board on a regular and continuing basis so that the Board is advised on a timely basis of matters which might require policy guidance from the Board. Communications shall include but not be limited to attendance at all Board meetings (unless otherwise directed) and submission to the Board of monthly and annual written reports of the status of the District.
- The Fire Chief shall comply with all District rules and regulations (and all existing and future amendments thereto) governing the performance and conduct of District personnel.



- Directing, assigning, and being responsible for the activities and performance of all District's personnel, organizing and arranging the District's personnel as best serves the District, subject to approval by the Board; selecting, placing, training, transferring, dismissing and recommending dismissal of personnel subject to District policies, state law, and the direction of the Board.

Minimum Qualifications

- Bachelor's Degree in Public Administration, Business Administration, Fire Science or other related field from a nationally accredited college or university.
- Fifteen (15) years of progressively responsible career experience in an all-hazards fire district or department, including at least five years in a Deputy or Assistant Chief-level position or higher.
- FF II, Fire Instructor II, Fire Officer III, EMT, ICS 100-800.
- Experience in EMS management.
- Experience in Fire Suppression management.
- Experience in managing dual role Fire/EMS personnel.
- Experience in managing technical rescue and other specialty operations.
- Experience in managing a robust community risk reduction division (e.g., plan review, inspections and investigations).
- Prior experience in the preparation and administration of budgets, preferably in a governmental setting.
- Valid Illinois Driver's License, or ability to obtain within 30 days of employment.
- Must reside within District boundaries within six (6) months of hire.



Preferred Qualifications

- EMT-P
- NFA Executive Fire Officer (EFO) or Masters in Public Administration, Business Administration, Fire Science or other related field from a nationally accredited college or university.
- Chief Fire Officer (CFO)
- Experience in managing a department or district with multiple types of fire/EMS classifications (paid on call, PT, FT).



ABOUT THE DEPARTMENT

8+ Apparatus
30+ Volunteers
3 ISO Rating

MISSION STATEMENT

The Troy Fire Protection District is committed to saving lives and protecting personal property through the application of scientific principles of fire prevention, suppression, and investigation; rescue operations; mitigation of hazards; and emergency medical services within the scope of training and available resources.

CORE VALUES

Courage
Integrity
Honor



ESCI Emergency Services
Consulting International

Providing Expertise and Guidance that Enhances Community Safety

Troy Fire Protection District – Fire Chief

Salary Range: \$90,000–\$140,000

Starting salary is dependent upon experience and education and will be negotiated at time of hire. The District also provides a generous benefit package.

Please submit a signed and completed application, resume and any other relevant supporting documentation

no later than 5:00PM ET on Friday, November 4, 2022

Application materials must be sent electronically, with return receipt request, to:

recruitment@esci.us

